Faculty Senate Meeting Minutes

10-21-2016

COLLEGE/DEPARTMENT	SENATOR
AGRICULTURE & TECHNOLOGY COLLEGE	Greg Phillips

BUSINESS
COMPUTER & INFORMATION TECH	Richard Segall
ECONOMICS & FINANCE	Phillip Tew----absent
MANAGEMENT & MARKETING	Sharon James

EDUCATION & BEHAVIORAL SCIENCE
CENTER FOR EXCELLENCE	David Holman
EDUCATIONAL LEADERSHIP	Gwen Neal
HEALTH, PHYSICAL EDUCATION, & SS	Claudia Benavides---absent
PSYCOLOGY & COUNSELING	Loretta McGregor---absent
TEACHER EDUCATION	Jeonghee Choi
AT LARGE	Amy R. Pearce

ENGINEERING COLLEGE	Shivan Haran---absent

FINE ARTS
ART & DESIGN	Joe Ford---absent
MUSIC	Kyle Chandler
THEATRE	Claire Abernathy---absent

HUMANITIES & SOCIAL SCIENCES
CRIMINOLOGY, SOCIOLOGY & GEOG	Mary Donaghy
ENGLISH, PHIL & WORLD, LANGUAGES	Richard Burns---absent
HISTORY	Aiqun Hu
POLITICAL SCIENCE	Hans Hacker---absent
	Win Bridger---absent

LIBRARY	April Sheppard---Proxy present---Robert Robinette

MEDIA & COMMUNICATIONS
COMMUNICATIONS	Manu Bhandari---absent
MEDIA	Pradeep Mishra

MILITARY SCIENCE	Vacant

NURSING & HEALTH PROFESSIONS

     NURSING   Brinda McKinney

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HEALTH PROFESSIONS	Annette Bednar---Proxy present---Bill Payne
SOCIAL WORK	Jody Long
AT LARGE	Debbie Shelton
AT LARGE	Larry Morton
AT LARGE	Amber Wooten

SCIENCES & MATHEMATICS

BIOLOGIC SCIENCE	Bob Bennett---absent
CHEMISTRY & PHYSICS	Bruce Johnson---Proxy present---Ross Carroll
COMPUTER SCIENCE	Jeff Jenness
MATHEMATICS & STATISTICS	Suzanne Melescue
AT LARGE	Vacant

UNIVERSITY UNDERGRADUATE STUDIES   Nikesha Nesbitt---Proxy present---Kerry Tew

EXECUTIVE COMMITTEE

President, Faculty Association	Mike McDaniel
Past President, Faculty Association	Greg Phillips
Secretary/Treasurer, Faculty Asso.	Joanna Grymes

Visitors: ELCSE

Call to Order-

     Quorum was established and meeting called to order at 3:00 p.m. The agenda was distributed and approved by acclamation. McDaniel asked if there were edits or corrections to the minutes. Hearing none he suggested a different format for the list of senators in attendance. Changes will be implemented by Amber Wooten. Minutes were approved by acclamation.

First order of Business-Guest Speakers

     Dr. Shane Hunt, dean of the college of business and professor of marketing, was introduced. Hunt addressed the senate to highlight the benefits of the United Way and ask all employees to assist in a fundraising goal of $30,000 for 2016. The A-State community raised over $15,000 in 2015 and 100% of the funds stay in our community. Hunt says daily digest reminders are being posted and the A-State website has an icon on the home page entitled "Howlin' For United Way" to make the donation process simple and quick. He went on to point out three different examples of how United Way uses funds to improve the lives of citizens in NEA, especially A-State students, in its attempt to reduce poverty.

     1. The United Way partners with the Food Bank and a donation of $5 can feed one family for a week.

     2. A non-traditional A-State student received school supplies for her two children as a result of the "Stuff the Bus" project.

3. Another A-State student was able to leave an abusive situation and find a safe place to stay due to United Way initiatives.

Hunt ended by asking all senators to spread the word and ask their constituents to support this cause and thanked the senate for letting him speak on behalf of the United Way.

McDaniel then introduced the next guest speaker- Gina Hogue. Several faculty members have raised questions regarding Proctor U including what it is, why we have to implement it, and how it can be used. Hogue is present to give a brief presentation with more information to follow via e-mail.

Hogue states that in order to be in federal compliance, faculty members must be able to authenticate the identity of all students enrolled in online or distance education courses. Tiffany Mosely presented as well and a handout was provided to all senators to review. This handout contained explanations of the three services offered by Proctor U that faculty can use to authenticate students.
1. Live Proctoring
2. Record and Review Proctoring
3. U Card

Zoom Technology was also discussed. This is a High Definition internet connection to allow for student interaction and live discussion. Blackboard Collaborate is another option with similar technology. Selected courses are currently piloting Proctor U and by spring all faculty should have the opportunity to utilize these services. Training will be provided via e-mail, screen shots, and/or in office training.

McDaniel asked if students will pay for this service, and also have training provided to them. Hogue replied the fee will be $15 per credit hour per course. Mosely replied the student will be asked a series of questions similar to questions asked when accessing a public record. They will also need two forms of identification. They will then meet with a proctor to determine if they have the appropriate equipment to utilize the service of Proctor U. Brinda McKinney asked for clarification of the cost per student if enrolled in multiple courses.

Amy Pearce raised concerns about Proctor U after hearing the program may automatically download other programs to a student's computer. Moseley responded by stating Proctor U can gain access to a student's computer but only with explicit permission from the student-similar to a faculty member allowing IT services to use Bomgar. Pearce asked if Proctor U is an option to faculty members or a mandatory requirement if teaching online. Hogue answered that A-State is federally mandated to authenticate our students using one of the technologies mentioned. It does not have to be Proctor U. Sharon James also raised questions regarding cost and gave specific examples, such as web-assisted courses, or projects where the students submit work online.

McDaniel recognized Lynita Cooksey. Cooksey stated that most universities charge more for classes offered online, but A-State does not. She stated that online courses are a convenience, and with this option comes additional cost. She reminded everyone that this is not A-State mandated, but federally mandated. Students can choose online or face-to-face options, but there is an exchange. With no other questions, Hogue stated an e-mail with additional information will be sent to all faculty members. She thanked the senate for their time.

McDaniel moved on to discuss the next order of business. A-State is such a large campus with multiple events going on at any given time. The problem is we lack a central repository to determine what events are going on around campus. McDaniel introduced Bill Smith to comment on a possible solution. Smith says a central database of all campus events would benefit UPD, JPD, and administration should an emergency situation occur on campus. An initiative has been suggested stating any event that needs to be scheduled needs an additional form filled out that will be used to enter the event in a campus wide calendar. This can also be useful to give alumni and encourage them to participate in campus events. The calendar is being tested with hopes to go live in few months. Smith asks all senators to share this information with constituents and ask for their cooperation. The goal is "publicize, cooperate, and participate". Smith gave examples of situations where a central calendar would have been helpful. He assured senators the details of private events would be kept private, but the attendance could be accounted for as persons on campus during that time frame. Without any further questions or comments, Smith thanked the senators for their compliance and attention.

Old Business

McDaniel stated that 16FA02 and 16FA01 sailed through shared governance and were on to the office of Dr. Welch. Doug Whitlock said the process involved everyone and went through the process of shared governance as it should have. McDaniel stated the system is trying to embrace shared governance.

New Business

Whitlock commented on the e-mail sent out regarding 15FA04-Chancellor Evaluation. This proposal suggests the chancellor and all administration should be evaluated, including the president. Whitlock discussed several ways this could occur including using AGB. Administrators would be evaluated every other year and get constructive feedback in order to improve and all employees would have the opportunity to weigh in on how well the jobs are being performed. Pearce raised concerns regarding confidentiality if evaluations are given online. Whitlock briefly explained how an outside consulting firm such as AGB would handle all data collection and records. The firm would process the raw data and remove all confidential information before sharing with the individual. James asked if board of trustees would also be evaluated. Whitlock said this may be something we see in the future. The board of trustees members are governor appointed so this will have to be approached differently than A-State employees. No other questions or comments on this subject.

Closing Remarks and Upcoming Topics

McDaniel stated the faculty handbook committee is meeting to discuss removing the shared governance piece. Committee structure also needs to be evaluated to prove efficacy—what do they do, what should they do, are they more advisory board in nature, etc?

A-State campus and the city of Jonesboro are potential sites for Race for the Cure. This will be a great opportunity for our community.

Human Resources time and attendance changes are for non-exempt employees. It will not affect faculty members, but can make an impact on lab staff, office personnel, etc.

The harassment piece in the handbook is another issue that will be addressed. The handbook comments on sexual harassment and no other forms of harassment. The language is confusing and discrimination, harassment, and sexual harassment need to have clear verbiage. Faculty members with expertise in this area will be consulted.

McDaniel again expresses to please bring questions or concerns to him and asked if there were any additional issues that needed to be discussed. Hearing none Debbie Shelton made a motion to adjourn and Joanna Grymes seconded. Meeting was adjourned by acclamation.

Next meeting schedule for November 4th, 2016 @ 3:00 p.m.

Respectfully submitted,
Amber Wooten